



香 港 大 學  
THE UNIVERSITY OF HONG KONG



## **The Search for Executive Vice-President (Administration and Finance)**

### **The University**

Founded in 1911, the University of Hong Kong has attained its pre-eminence as a research-led comprehensive university through upholding the highest international standards of excellence in its research pursuits, scholarship, teaching and learning, and service to the community. The University is consistently ranked amongst the world's top universities: 17th under QS World University Rankings 2025 and 35th in Times Higher Education World University Rankings 2025. Home to ten disciplinary Faculties, the University is committed to fostering interdisciplinary exchange with an outlook for transformative breakthroughs, innovations and global impact. There are 39,000 undergraduate and postgraduate students from over 100 countries, and more than 13,000 academic, teaching and research, and administrative staff. The University has embarked on a number of ambitious infrastructure and facilities projects required for future expansion.

### **The Position**

Reporting to the President & Vice-Chancellor, the Executive Vice-President (Administration and Finance) (EVP) is the principal officer providing strategic leadership and administrative oversight for a portfolio that includes but not limited to the management of fiscal affairs, as well as the direction and co-ordination of administrative operations inclusive of budget and finance management, human resources management as regards administrative and professional staff, facilities management, healthcare and safety management, and information technology services. The EVP will oversee all aspects of development projects governance, and lead a sizeable team to provide outstanding fiscal and administrative services, with a view to supporting the advancement of the University's vision and mission.

## Qualifications and Qualities

The ideal candidate should preferably possess the following experience/attributes:

- Candidates can be academics of universities or forward-looking executives with a university's degree and ideally postgraduate qualifications;
- For non-academic applicants, strong experiences in operational management across different areas such as human resources, capital projects, IT and/or financial management;
- Experiences with a higher education setting or an organization with comparable complexities will be an asset, though not required;
- A proven track record of providing strategic leadership and steering major projects and change management with success;
- Excellent communication, negotiation, project development and implementation skills, as well as outstanding people and team-building skills;
- High integrity, open-mindedness and the ability to instill trust;
- Demonstrated ability to lead and work effectively with different groups of the University community;
- A strong commitment to innovate and implement best practices;
- Mainland China experience will be a plus.

## Applications and Nominations

The position is initially offered on a three-year term, with annual review with the possibility of renewal thereafter. Applications and nominations should be directed to the email address below in confidence. Review of applications and nominations will continue until the post is filled.

**ODGERS BERNDTSON**

Suite 602, The Chinese Bank Building  
61-65 Des Voeux Road Central, Central, Hong Kong  
([HKU-EVP@odgersberndtson.com](mailto:HKU-EVP@odgersberndtson.com))

*The University is an equal opportunities employer and is committed to equality, ethics, inclusivity, diversity and transparency.*